

GREAT AYTON PARISH COUNCIL

Minutes of the monthly Parish Council meeting held at The Discovery Centre on Tuesday 8th September 2026 - 7pm.

Present: Cllr Greenwell, Cllr Healy Dufosse-Belton, Cllr Kirk (Chair) and Cllr Mason.

In Attendance: Angela Livingstone (Clerk), Lee Marley (Cemetery and Services Superintendent), NYC Cllr Moorhouse and 6 residents.

26.91 Apologies for absence Apologies for absence were received from Cllr Baylin and Cllr Hawking, Cllr Blackmore. The reasons for absence were accepted. There were no declarations of interest.

26.92 Public Participation

Residents confirmed their attendance was for matters of Planning and observing.

26.92.1 A resident stated concerns that previous practice put in place for her partner on the allotment was not working for him. She tabled a list for consideration of the Parish Council. The Chair informed that this would be looked at following the meeting and a response sent. The Clerk confirmed that she had the residents email address from previous correspondence. **ACTION: Clerk**

26.92.2 Planning 25/01974/FUL - OS Field 2216 Easby Lane Erection of 68 dwellings, associated access and all landscaping, SUDS, engineering works and infrastructure. – A resident commented on the difficulties some residents were having finding the amendments and on submitting comments. The Chair advised that changes included that there was no affordable housing within the plan, there had been a redesign of the site with a bigger mix of housing types and a small change to the access. It was agreed that the way that the developer had uploaded many documents had made this very difficult to obtain a clear picture.

Mr Marley entered the meeting.

The Chair informed of ongoing discussions between the developer and the planning department to amend the application and on the funds for S106 funding. Cllr Moorhouse informed that delegated powers were being given to the planning officers but that she had called this application in, and there would be a site visit. She stated concern on the timing of visits not giving a true picture of traffic at busy times. A report received from a resident gave an accurate summary and some wording was agreed from this report. Councillors discussed the flooding issues on Easby Lane which would be exacerbated with additional hardcore and concerns for the feeder roads from Easby Lane onto the A173. **RESOLVED:** The difficulties submitting comments and the need to re-register for the new planning site were discussed and an extension was to be requested by Cllr Moorhouse and the Clerk. **RESOLVED:** Parish Council response to add an additional comment that the application should not be determined until the affordable housing and S106 package was in place and that the feeder roads from Easby Lane to the A173 should be considered. **ACTION: Clerk**

2 residents left the meeting.

26.93 Minutes from the Parish Council Meetings held on 4th August 2026.

It was **RESOLVED** to **APPROVE** the minutes of the Parish Council meeting held on 4th August 2026 as a true and accurate record. Minutes were signed by the Chair.

26.94 Police report –To receive monthly report from North Yorkshire Police

1st–31st July 2026 - ASB Nuisance: 10, Arson/Criminal Damage: 3 -1– illegal camping/camp fires causing damage – Fire called numerous times, Theft (including from shops): 2 – theft of fuel, Auto crime/SMV: 1 – theft of motorbike. It was found and recovered, Violence Against the Person: 3. Total This Period: 20.

1st-31st August 2026 - ASB Personal: 2, 1 – issues with neighbours, ASB Nuisance: 3, Arson/Criminal Damage: 1, Burglary: Residential: 2, 1 – Op2 in 1 – theft of vehicle, 2 – in same street as Op2 in 1, Theft (including from shops): 1, Auto crime/SMV: 1, Violence Against the Person: 6. Total This Period: 20

Councillors were disappointed that again there was no police presence at the meeting. They agreed that the greater visible police presence in the village had reduced anti-social behaviour over the past few months. A resident had sent in concerns on the issues in the village with Broadacres residents and the Parish Council had commented at a previous multi agency meeting on the concerns of having the boarded-up properties within the village. There had been no communication on this and one property was still boarded, Cllr Moorhouse would raise these issues again.

26.95 Report from NYC Councillor – Cllr Moorhouse informed that she had followed up some concerns raised by the Clerk. She added that all services around road sweeping had now transferred to North Yorkshire Highways but there were still ongoing issues with staffing.

26.96 Allotments

26.96.1 Allotment current matters report provided to approve any requests and progress any actions

The Clerk had reported that new gate signage had been erected, and tenants had been informed that there were to be no bonfires until further notice. There had been complaints from one tenant regarding lack of engagement with a staff member, the tenant had previously been asked to only direct any comments to the Clerk. A complaint was received regarding children of tenants unsupervised at allotments, throwing stones and turning on taps. There had been one plot given up, a request for a plot reduction in size from October and a request for a larger plot. There were now 8 residents on the waiting list. Emails had been sent to 7 tenants where gardens may be affected by the potential development/road offering a transfer to a vacant plot and the Clerk / Working Party were progressing this.

A site visit by the working party on 27th August had necessitated 23 letters to be sent to overgrown/untended gardens. Barbed wire was noted on many plots and tenants would be asked to remove and dispose of this before 31st December, after this date this would be seen as a breach of the tenancy agreement. The Clerk requested clarity from the Parish Council for staff on the spraying of vacant plots and rat poisoning. The increasing levels of rat poison were discussed, and it was agreed that better control was required to stop the rats. It was agreed that poultry was the major cause of the rats and to stem the cause it was RESOLVED: There would be no poultry granted on the allotments and where there were existing poultry, numbers were required to be given to the Clerk and when existing poultry died these were not to be replaced. Spraying and rat poisoning would continue with an aspiration to reduce the need for these with the reduction to poultry and ensuring a greater level of inspections. There was agreement that when allotments are vacated all rubbish will be cleared but all structures and paving will be left in place, a new tap will be installed near 31b and it was hoped that a firm position for the future would be available to inform tenants within the next 2 months. It was noted the 'community garden/orchard' were overgrown although there was some evidence of progress. PC to meet with the group involved to discuss.

ACTION: Clerk/Working Party

26.96.2 To resolve to approve tenancy agreement, costs for 26/27 and Allotment Allocation/Maintenance Policy

RESOLVED: Changes to the tenancy agreement were approved - Regulation 3 – Increasing rat problems had led to high levels of rat poisoning requests, to bring back to manageable levels there had been the need to put a stop on any new poultry for the foreseeable future to help with this situation. Many allotment sites do not allow poultry, a regulation on our agreement already stopped any new pigeons being kept. Regulation 10 - The cultivation clarification is to stem a small but still significant number of holders not using their allotments appropriately, not being kept clean and tidy, rubbish, burning banned materials, not prepping or attempting to cultivate. This is causing the parish council significant resource drains both in manpower, funds, using pesticides and hiring skips. The timelines given for warning letters are fairer and give better clarity. Regulation 13 – The timelines given for warning letters are fairer and give better clarity. Regulation 22 – Bonfire changes due to many incidents causing the Environmental Protection officers to take action. The timelines given for warning letters are fairer and give better clarity. Regulation 25 – IBCs not to be filled, these were generally used to collect rainwater from buildings. A new regulation was to be added as regulation 27 to remind of the duty of plot holders to ensure their children's safety on the allotment site. All changes were in line with the model tenancy agreement from the National Allotment Society and all stemmed from requests and complaints from tenants. The cost for plots would increase for 2026/2027 to £60 for a full plot and the rent collection date was set to be on Wednesday 7th October 9am and 6pm. The Allotment Allocation/Maintenance Policy was approved to give clarity on processes.

ACTION: Clerk/Working Party

26.97 Planning Matters

26.97.1 Planning applications – Consultation Responses. –Councillors discussed applications and the following was agreed.

Application ref / Address	Description of Works	Parish Council responses
26/04246/FUL and 26/04072/LB 12 Yarm Lane	Proposed interior renovations and replacement rear extension to existing dwelling.	No observations.
HAMZB25/01974/FUL OS Field 2216 Easby Lane	Erection of 68 dwellings, associated access and all landscaping, SUDS, engineering works and infrastructure.	Discussed earlier in the meeting.

26.98 Correspondence and Information from Clerk

To receive and review the correspondence and information details and decide upon necessary actions.

26.98.1 Correspondence for discussion-

From	Details
Stokesley District Community Care Association	Request for funding support and attendance at meeting. The work completed by the organisation and other donations given were discussed. Cllr Greenwell proposed that the Parish Council give a sum of £800 for the coming year, to be reviewed annually on sight of the accounts for future support. RESOLVED: Parish Councillors approved this support. ACTION: Clerk
Yatton House	Request confirmation on hedge maintenance on side pathway. Yatton House to cut top and the side, PC to cut pathway side. Mr Marley informed of his problems with getting rid of the waste, especially with the reduction of burning on the allotments. This would require the cost of a skip or a purchase of a new chipper which would cope with these branches. RESOLVED: To defer any decision on this until the lease was looked at further.
NYC	Carriageway resurfacing scheme, to include Low Green road, request for permission for the laybys to be included in the design work. RESOLVED: The Parish Council approved laybys being included in works. ACTION: Clerk
NYC	CCTV mounting in village, no suitable infrastructure, a purpose built post would be required. It was agreed that an additional pole was not desirable on the village green and this would be reviewed in terms of ASB levels in a couple of months. The Police sergeant had previously talked of facilitating a meeting with business owners which could help with future monitoring/cameras.

26.98.2 Correspondence for information

Cllr Moorhouse NYC	NYC update on EV charger rollout which had paused and will relaunch, EV request toll shared on PC Facebook page
Resident Skottowe Drive	Request for vegetation to be removed, Directed to NYC
NYC	Planned road restriction Race Terrace – gas mains replacement – 26.10-23.11
NYC	Open spaces and sports facilities request for update of information – completed
Cllr Moorhouse NYC	NYC response to request – Suggitts wall and railings – no work programmed, but funding being looked at and bollards to be considered.
RAF Leeming	Increased flying inc nighttime to 2 nd October
Resident	Report of 6 bin bags of litter collected 13.8 in Suggitts field/Waterfall Park – PC thanks sent.
Phoenix walking club N Tyneside	Request for allocated space for 2 coaches to park around High Green for walk in November – advice sent, unable to reserve parking but parking possible or at Low Green laybys.
Resident	Complaint re car parked for 3 weeks outside house in Wainstones Close – police contacted and resident given advice.
NYMNPA	Invite to Restoring Nature conference 18 th September
Resident	Thanks to GAPC team for grass cutting weed spraying
HarBus	Information on changes to parish boundaries and request for views on travel accessibility, shared on Facebook page
Report sent to NYC	Children digging hole/stones and rocks left on Captain Cook Way – request rectifying
NYC	Mayor Local Transport plan consultation – ends 4.11 shared on Facebook page
Resident	Report of motorhome parked at Low Green for 1 month. Now removed.
Resident	Report of broken zip wire part, this was already noted to be slightly deteriorated and new part ordered.
Resident	Request for urgent pot hole repairs at High Green
Resident	Concerns on ASB issues with Broadacres residents and the large housing developments in G Ayton
NYC	Information on replacing parking payment machines across N Yorkshire – shared on Facebook page
Report sent to NYC	Tree pruning needed High Green car park – advised scheduled for pruning, no timescale available

26.99 To receive reports/information from Councillors and decide upon necessary actions.

Item	Information	Action / Comments
26.99.1 Parish Council working arrangements		To approve a Parish Council phone contract and PC branded clothing – The Clerk had obtained some costs for a Parish Council phone contract but was unhappy with the increasing costs over the three year period. The best cost received to date had been from EE Business and commenced at an upfront cost of £8.33 plus VAT and £14 plus VAT monthly, this rose however annually by £3 to £23 by 2029. She

Item	Information	Action / Comments
		was still trying to find something cheaper. RESOLVED: Contract approved, subject to Clerk being happy this was the most cost-effective option. Clerk to progress purchasing branded clothing. Appraisals / mentoring commenced, to be finalised by October. The Clerks appraisal had been completed, and she would cascade this. The Clerk had also received coaching from Cllr Healy Dufosse-Belton and would continue these sessions.
26.99.2 Facilities	Yatton House Waterfall Park Cemetery Tree surveys Toilet signage	Storage container location still not agreed, being considered by Yatton House. Lease of land – Solicitor request for originals for Land Registry delivered last week. The matter of the location was discussed and it was hoped that a resolution would be found as soon as possible to enable a suitable more time effective working storage area, it was noted that currently items were being damaged by water ingress in the shed. Panel completed. Possible position for memorial bench agreed by working party near memory wall. New signage erected and gates being closed overnight. Concern sent from resident re lack of disabled access to graveside, Cllr Greenwell informed of the concerns sent but could not see how access on the grassed areas could be improved, and any groundwork would create a precedence. Access was possible through the main gates and paths. Following a discussion on this matter with the Clerk, Cllr Mason had spoken with an Access officer for another authority and suggested there may be someone who could support at NYC. Signage looked at and renewed for main entrance. RESOLVED: Clerk to contact NYC to see if there was any support from an Access officer. Working Party to continue to look for options to support any concerns. ACTION: Clerk / Working Party <i>2 residents left the meeting.</i> Quotations requested from 5 companies – costs obtained from 3. Decision to be made on the options given. Anonymised prices sent to councillors. – To Approve. Councillors looked at the quotations provided and agreed on Quotation 1 option 1 which was a good cost and known to the clerk. Clerk to appoint Barnes Associates and inform unsuccessful companies. ACTION: Clerk Previous P Cllr request for a task he did not complete to be taken on by P Cllr. To look at notices in toilets and options for water point signage. RESOLVED: There had been no concerns over the past years and this was to be shelved.
26.99.3 Village Appearance	Grass cutting / strimming Captain Cooks Garden High Green Events	Works continue across the village. Waste concrete removed by Cllr Mason. Agreed updates needed in the garden being progressed for quotes. New bench installed funded by resident/plaque attached. Meeting held with Mr Jackson Highways for costing options on carriageway surfacing. Still awaited. <i>1 resident left the meeting.</i> Memorial Sunday 8th November – Clerk to organise road closure and wreath – To resolve any costs for this to be pre-approved. RESOLVED Carols on the Green Friday 18th December -7pm – Clerk to organise band, support from Mountain Rescue and licences – To resolve any costs for this to be pre-approved. RESOLVED. Costs for both of these events would be minimal. ACTION: Clerk
26.99.4 Traffic	HGV Proposal	Councillors to progress.

Item	Information	Action / Comments
concerns		
26.99.5 Great Ayton Discovery Centre Update		No current update.
26.99.6 Website / social media		To ensure all Councillors signed into new emails. The Clerk informed that she was aware from Cllr Baylin that he had been unable to access his new account and she continued using his old account at present. She informed that she had no contact from Cllr Blackmore or Cllr Hawking to know if their accounts were in use. Clerk to enquire and organise new log in for when Cllr Baylin was available. ACTION: Clerk
26.99.5 Any update from Parish Cllrs or the GAPC Team		None

26.100 Financial Reports

To receive and approve items on the Accounts Report. Receipts and Payments to 8th September 2026 were **AGREED** as **RECEIVED** and it was **RESOLVED** that the payments list be signed as approved in accordance with Financial Regulations.
Receipts

Paid From	Description	Date	Amount £
Fawcett & Hetherington	Burial	3.8.26	£1100.00
Rea funeral services	July fees	6.8.26	£5110.00
Fawcett & Hetherington	Grave reservation	12.8.26	£155.00
Rea funeral services	August fees	1.9.26	£200.00
		TOTAL	£6565.00

Payments

Paid to	Description	Date	Amount £
Sam Turner & Sons	STIHL line	30.7.26	£ 11.99
Sam Turner & Sons	STIHL autocut mowing head	30.7.26	£ 27.99
Nat West bank	bank charges	1.8.26	£ 6.65
North Yorkshire council	monthly bin collection	1.8.26	£ 91.85
Sam Turner & Sons	postfix, screws, fenceposts	3.8.26	£ 53.92
Smartest Energy	Electric Toilets	4.8.26	£ 42.08
Smartest Energy	office electric	4.8.26	£ -
Smartest Energy	cemetery electric	4.8.26	£ -
G Ward & Sons	8ft iron seat High Green	4.8.26	£ 995.35
Thompsons Hardware	bits and toilet consumables	7.8.26	£ 88.35
Radius UK Fuels	diesel van	9.8.26	£ 49.18
Radius UK Fuels	diesel and petrol for cutters	16.8.26	£ 91.71
Lex Autolease	Van rental	16.8.26	£ 473.67
BNP Paribas	kubota mower rental	17.8.26	£ 456.00
Everflow	Water	18.8.26	£ 678.18
Sam Turner & Sons	padlocks/chain cemetery gates	19.8.26	£ 49.18
Hope Education	36 x toilet rolls	20.8.26	£ 181.37
Safety Signs 4 Less	3 x aluminium signs cemetery	25.8.26	£ 116.86
Catch design management	Waterfall park panel	26.8.26	£ 900.00
Sam Turner & Sons	grasscutting servicing parts	28.8.26	£ 48.41
Sam Turner & Sons	parts for repairs play park/cemetery	28.8.26	£ 3.80
Safety Signs 4 Less	disabled sign Cemetery	2.9.26	£ 20.71
Staff wages	inc NI, tax and pensions	28.8.26	£ 7,675.41
A Livingstone	card factory - 2 diaries 2027	25.8.26	£ 3.58
Zurich	Insurance 1 st October areas/vehicle		£ 3883.98
		TOTAL	£ 15950.22

Next Meeting – Tuesday, 6th October 2026

Exclusion of the Press and Public - In accordance with Paragraph 1 (2) of The Public Bodies (Admissions to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting if required.

Signature

Date

Clerk: Mrs Angela Livingstone – clerk@greatayton-pc.gov.uk